

## WIC Advisory Committee Minutes

<b>Jan. 21, 2015</b> 10:00 AM	<b>Facilitator: Bev Frizell, Barton, SC Region Rep</b> <b>Minutes: Patrice Thomsen</b>																																																		
Welcome and Attendance (Bev)																																																			
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Review and Approval of Minutes	Minutes from the Oct. 22, 2014 conference call were approved by email and are posted on the <a href="#">WIC Advisory Committee</a> page of the Kansas WIC website.																																																		
NWA Report (Laura Drake)	<ul style="list-style-type: none"> <li>The National WIC Association Annual Education and Networking Conference &amp; Exhibits will be at the Westin Bonaventure Hotel in Los Angeles, CA, May 16 - May 20, 2015. <a href="https://www.nwica.org/events/info/2015-annual-education-and-networking-conference-exhibits">https://www.nwica.org/events/info/2015-annual-education-and-networking-conference-exhibits</a></li> <li>Laura is in the process of getting information from WAC to take to Nancy Sanchez (Wyandotte County, Local Agency rep at national level). She recently emailed WAC members to ask about concerns or comments. She also emailed WAC members the "Application for NWA Local Agency Committee Appointment". There are several committees that have openings. Be sure to read the NWA Monday Morning Reports that are emailed most weeks.</li> <li>Laura's email is <a href="mailto:Laura.Drake@jocogov.org">Laura.Drake@jocogov.org</a> . Direct 913-826-1250</li> </ul>																																																		
KWIC Update (Sandi Fry)	<ul style="list-style-type: none"> <li>Ashley Warren is our new Program Analyst. Ashley will work with state and local staff in facilitating the ongoing management of KWIC</li> <li>KWIC Archive is up to date as of last weekend. Refer to</li> </ul>																																																		

	<p>KWIC Focus of October, 2014</p> <ul style="list-style-type: none"> <li>• KWIC Release 44 will be in clinics Friday, March 27. Clinics will get a Release Training Packet in early March. There will be 57 defect fixes and 11 enhancements. Key items: <ul style="list-style-type: none"> <li>○ Dual participation – See Oct. 22 WAC minutes.</li> <li>○ Special Authorization – See Oct. 22 WAC minutes.</li> <li>○ Reissue Formula – See Oct. 22 WAC minutes.</li> <li>○ Food package changes related to being able to replace some baby food with 4 bananas and/or a Fresh Fruit and Vegetable check.</li> </ul> </li> <li>• Hardware move – Servers now at KDHE will be moved to Springfield, IL, hosted by CQuest. <ul style="list-style-type: none"> <li>○ On Monday, April 13, EVERYONE will need to install new links to download the KWIC dashboard.</li> <li>○ LAs will get instructions to uninstall the week before, and an email with the new link to install on Monday, April 13.</li> </ul> </li> <li>• On Feb. 3, 9:00 AM there is a conference call for BFPC staff to go through KWIC BFPC screens and reports. Karen Meek has sent info about the call.</li> </ul>
<p>Food Package Changes with KWIC version 44, March 27. (Patrice Thomsen)</p>	<ul style="list-style-type: none"> <li>• See detailed announcement in January 2015 I-Memo. <ul style="list-style-type: none"> <li>○ White potatoes to be allowed (new federal reg.)</li> <li>○ Infants 6-12 months may get 4 bananas in place of four 4-oz containers of baby food.</li> <li>○ Infants 9-12 months may get a fruit &amp; veg check for FRESH f/v in place of half of the baby food. Client record must document education on proper prep of baby food was provided.</li> <li>○ All formulas (not just special formulas) are included in the policy where infants 6-12 months old can get the higher formula amount like a 4 &amp; 5 month old in place of baby food.</li> <li>○ Children and women getting special formula can get commercial baby food in place of the fruit and vegetable check.</li> </ul> </li> <li>• A draft insert for the WIC Program Booklet was reviewed. WAC provided comments for revision. <b><i>(Subsequent note: during the meeting we were under the impression that</i></b></li> </ul>

	<p><i>dextrose would be allowable in frozen potatoes as a preservative, not added sweetener. Since then we have received different information from USDA. Watch for final potato information for decision.)</i></p>
<p>Update on the WIC Approved Food List process. (Valerie Merrow)</p>	<p>Valerie has names of WAC (or designee) and other staff for the WIC Approved Food List Committee. She will send out an electronic survey “Doodle” to determine best meeting date/time.</p>
<p>Nutrition Services Plan (Patrice for Julie)</p>	<p>The SA plans to revamp the Nutrition Services Plan guidance to make it simpler to complete and more pertinent for clinics and the SA. The NSP will change to align more with the federal WIC Nutrition Services Standards. The USDA requires that every WIC clinic write an annual NSP that includes a nutrition education plan and a breastfeeding goal and action plan. WAC Members provided feedback to these questions.</p> <ul style="list-style-type: none"> <li>• What areas of WIC Services (areas in the NSP) need improvement in your clinic?</li> <li>• Would you prefer to determine your own clinic improvement plan or have the SA write one based on the areas discussed above?</li> <li>• Should we align the NSP with the federal fiscal year in the future – consider that deadlines would coincide with budget deadlines?</li> </ul>
<p>Round Table Discussion-All</p>	<p><b>Elizabeth:</b> If a BF mom has an authorization for RTF formula, must make mom PP to give RTF. Is there a way to change?</p> <p><b>SA answer:</b> Powder is requirement, but sometimes the state can override for a particular RTF for a needed amount of time. Contact assigned nutritionist to ask for exception.</p> <p><b>Elizabeth:</b> A Clerk might have a client’s Notices window open, waiting for CPA to finish. Could a “Refresh” button be added to the window like on Appointment book?</p> <p><b>SA answer:</b> Ashley will add to list for Change Control Board. (Means change will be evaluated.)</p> <p><b>Rebecca:</b> Situation - Child with Underweight risk factor assigned at cert and given 2% milk, based on policy exemption. At the High Risk visit (or Mid-Cert), no longer underweight. Do they need to change 2% to skim/1 % milk?</p>

	<p><b>SA Answer:</b> Not defined in policy. Currently left up to LA professional decision based on the situation. It would be nice to see rationale documented in the KWIC note!</p> <p><b>Argelia:</b> Is there a way to track what clients are getting at the store? For instance although checks were changed away from 2% milk, client was still picking up 2 % milk.</p> <p><b>SA Answer:</b> Currently, only by doing a receipt audit at the store. Will be more possibilities like this when” eWIC” is eventually implemented.</p> <p><b>Argelia:</b> Is there any plan to combine proof of residency and identity onto a family screen (like income). With multiple family members, it takes a lot of “clicks” to open and complete.</p> <p><b>SA Answer:</b> Unfortunately, no. We realize the extra clicks, but it is a major design change.</p> <p><b>Patrice (for Martha):</b> Do local staff go to our website and print off client education materials?</p> <p><b>Rachelle:</b> Budgets will be due back July 10. Budget info will be sent out in the May P-Memo. It will be different – Breastfeeding Peer Counselor (BFPC) budget will be combined into WIC budget. Instructions will be specific. Agencies without a BFPC will just ignore that column.</p>
Next Meeting and Adjourn (Bev)	April 15, 2015, 10:00 AM. Facilitator – Jody Hammerschmidt

**Attachment: NWA LA committee application from Laura Drake**



# NATIONAL WIC ASSOCIATION

## APPLICATION FOR NWA LOCAL AGENCY COMMITTEE APPOINTMENT

NWA Local Agency Committee Applying for:

- Local Agency Client Services Committee
- Local Agency Administration Committee
- Local Agency Breastfeeding Committee
- Local Agency Outreach Committee
- Local Agency Nutrition Education Committee

Name: \_\_\_\_\_

WIC Title: \_\_\_\_\_

WIC Local Agency: \_\_\_\_\_

WIC Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Region: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Is your WIC agency a current member of NWA?      Yes \_\_\_\_\_ No \_\_\_\_\_

### Resume Information *(This Page Only Please)*

Relevant education and experience (you may wish to include duties, responsibilities, accomplishments and publications/presentations):

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Statement: Why I would like to participate on this committee. *(One Paragraph)*

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Recommended:     Yes             Hold for future placement

Local Agency Section Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Signature