

WIC Advisory Committee Minutes

Tuesday, April 17, 2018

10:00 AM

Conference Call

Approved

Facilitator – Christy Rogers, North Central Rep

Welcome and Attendance (Facilitator)

Region		Representative		Alternate
Southwest		Paula Rowden (Stevens)	x	Trista Nordyke (Stevens)
Northwest	x	Amy Binns (Wichita)	x	Marvel Brandt (Wichita)
South Central		Christa Dean (Sedgwick)	x	Mitzi Hesser (Kiowa)
North Central	x	Christy Rogers (Cloud)	x	Jean Detrich (Dickinson)
Southeast	x	Erin Laurie (Franklin)	x	Mary Ann Parkin (Franklin)
Northeast	x	Donna Wiens (Shawnee)		Misty Scott (Nemaha)
LA NWA Rep	X x	Carol Winter (Johnson) Heather Peterson (Reno)		
State Staff	x	Patrice Thomsen	x	Ashley Warren
State Staff	x	Dave Thomason	x	Lisa Medrow (calling in)
State Staff	x	Randy Volz		
State Staff	x	Kara Watts		

Minutes from the Jan. 16, 2018 conference call were approved by email and are posted to the [WIC Advisory page of the website](#).

NWA –

- Carol and Dave - Issue for voting at NWA conference next week. Continued financial support of the NWA advertising campaign – outreach and retention. Pros and Cons discussed.
- Dave - Leadership conference – Washington, DC, March. Thank you for Heather for accomplishing NWA's request of arranging for a WIC client to come to NWA. The Reno county client was an excellent advocate and voice for WIC clients.
- Heather – Met with several Representative staffers in Washington who had concerns about adjunct eligibility and program integrity. She had a follow-up contact with Senator Roberts office about eWIC rollout. Reno recently had an audit and she plans to send an email to those staffers w/ results.

Update from the State WIC Director (Dave Thomason)

- eWIC Training video, about 9 minutes long. Finally have contract signed. Starting with another state's version so will go faster to just make edits. Should be available this summer.
- Used Johnson County's powerpoint and script, then SA had a voice-over done. Will be put out soon.
- Funding – Watch the NWA Monday Morning Report emails. Anticipate being able to serve all clients. Kansas was allocated less \$ than before because of caseload decline.
- WIC Shopper App. New version was recently released. As expected, as we rollout eWIC, get more and more hits.

NWA rep Policy revision – Carol Winter (Patrice Thomsen if Carol is absent.) See email with agenda for final versions of application and pertinent section of ADM 09.00.00 about the NWA rep. Below is the current policy. It will be revised later this spring to change all the WAC terms to meet calendar year terms to align with the new section about the NWA rep.

http://www.kansaswic.org/manual/ADM_09_00_00_WIC_Advisory_Committee.pdf Group approved that section of policy wording and application as presented. Full policy will be released

with other PPM changes effective Oct. 1. The section about NWA local agency rep will change, but there will not be an application process until next year because Heather is in the first year of her term.

Kansas WIC Statewide Conference Update – Lisa Medrow. 2019 Kansas WIC Statewide Conference will be held in spring in Manhattan. When site contract is signed, will put “Save the Date” item in I-Memo.

New Training Plan update – Lisa Medrow. In beginning development but expect to have all modules through Kansas TRAIN.

What are some best practices clinics can use to decrease 30-day temps? – Lisa Medrow. eWIC and 30-day temps have been troublesome when they often prorate to line up family FUDs. What are your ideas for how agencies can reduce the frequency of 30-Day Temps?

- Cloud (Christy) attaches a brightly colored checklist to the appointment letter.
- Johnson (Carol)
 - Clerks look up KanCare status (19 or 21) and enter in the KWIC Local ID field on Demographics.
 - Might ask if someone is at home and can get out a bill, take a photo and send it to the client who is at WIC.
 - Looks up in EBT Edge to see if SNAP client. (Clarification by Dave – EBT Edge is a contractor for both WIC and SNAP.)
- Vehicle registration in car as proof of residency. (note: later clarified)
- Shawnee (Donna) For proof of residency - ask if client can look up a bill on their phone.
- Question about using vehicle registration as proof of residency because would be in car. State Staff discussed later and this was sent out to all agencies the [May eWIC News](#):. Using vehicle registration may be a great way to demonstrate proof of residency and is an approved method by the SA. The policy [CRT 05.00.00](#) Residential Eligibility and Proofs does not have a requirement for date of residential proofs, but please make sure the vehicle registration has not expired. Just select “other” and make a note: “Vehicle Registration.”
- On a related note, Donna also asked “If a client missed bringing proofs in time so is starting the certification over:
 - Can they use the previous anthropometric measures? Answer: Yes if meets criteria of [CRT 07.01.00](#): “Height/length and weight shall be measured not more than 60 days prior to certification. The applicant's WIC categorical status on the certification date must agree with the categorical status on the date of the medical data.” Use professional judgement to decide if still want new measurements even within the allowed time frame.
 - Does the child need to come to the appointment? Answer: Yes, unless there is an allowable exception based on [CRT 03.01.00](#), which is very uncommon.

What are some good possible strategies for setting reminders to issue benefits remotely? – Lisa Medrow. There have been several counties request a new appointment type to “Issue Benefits Remotely.” While we considered this at the SA, we ultimately decided this would not be in the best interest of LAs or clients because clients would be sent a text reminder of their appointment and would cause confusion. What are your thoughts on ways staff could internally schedule/plan to issue benefits remotely? You are encouraged to share your agency’s practices and comment on success and lessons learned.

For instance, here is a tip from Jody Hammerschmidt in Leavenworth County.

I just wanted to share what has been working for our agency in regards to the children that have no other family members on WIC in other categories and elect to do WIChealth.org. We have created a

column in the schedule labeled FBA/WICH. We use this column to schedule the NE+ for clients that state they want to do the WICHealth.org. We make the appointment 3 months out and tell the client this is the deadline to have their WICHealth.org lesson completed. Once we see that the client completes the WICHealth.org, we move the appointment to the day we enter the lesson and mark it complete. Again we use the FBA/WICH column when we move it to the day we documented the WICHealth.org lesson and issue the benefits. We then go into the schedule and delete the original appointment that was scheduled 3 months out. We tell the client if they don't complete the WICHealth.org appointment then they will be coming into the clinic on the date set for 3 months out to do a nutrition lesson in the clinic and get more benefits.

Rather than put comments in minutes, Lisa Medrow will write a newsletter article.

eWIC and KWIC Update – Ashley Warren

- The 4th region has rolled out. Two left.
- As of April 16, the G & W stores in SE Kansas that were unable to be certified for eWIC are now certified. The two SE Kansas counties (Wilson and Greenwood) that did not convert to eWIC because of those stores were “turned on” April 16.
- Release 3.3 will be deployed late Friday April 20 so available for clinics Monday 4/24. No new links needed. Release Notes, Training Tips, and Known Issues were emailed 4/16.

Round Table Discussion (All)

- Dave:
 - “WIC Health Channel contract is up for renewal. Thoughts from WAC members?”
 - Cloud. Chromecast. Stopped using because sound did not stream fast enough or something, but it won't work with their WiFi.
 - Shawnee – Use in waiting area. Chose to play to go along with their Nutrition Ed topic. Runs continually.
 - Johnson – Do not use for N Ed.
 - Franklin – Do not have monitor in waiting area.
 - Reno & Kiowa – Do not use.
 - Dave: “Are you promoting it to clients for their use?”
 - Shawnee – When it first came out, they tried to mention it to clients. Unsure now.
 - Johnson – Shows it to people on their WIC Shopper App.
- Randy – Update in Infant Formula Rebate. Kansas is part of a large multi-state group to get the best possible rebate. This is the year that the milk and soy formulas rebate contract must be rebid. Due to changes in the primary state managing the process, the release of the bid will be delayed. Watch for updates in I-Memos.
- Donna: Is there any chance of changing policy to reduce/eliminate juice and Increase the Fruit and Vegetable Benefit (FVB)? A: Currently juice is a required part of the food packages by regulation and substituting more FVB for juice is not a current option like substituting beans for peanut butter. There is also guidance that states cannot establish a broad policy to decrease a food because of package sizes or wanting all children to drink less juice (provision of “full nutritional benefit”). There is a process for changing the food packages in the regulation. And as a final reminder, inclusion of WIC juice is designed to ensure a certain amount of Vitamin C in the food package, which cannot be guaranteed just from the FVB.

Reminder Future Conference calls (Facilitator) All are third Tuesday, conference call, 10:00 AM. Dates and facilitators are:

- July 17, 2018, Erin Laurie
- October 16, 2018, Donna Wiens

Adjourn