Kansas TRAIN

Using KS-TRAIN for WIC Training

How to set up a learner account on KS-TRAIN
(If you already have a KS-TRAIN account, use the same account for WIC. Do not start another.)

1. Point your browser to **http://www.train.org/ks**
2. Click on the "**Create Account**" button in the left hand margin.
3. Complete the online registration form to set up your account. Choose a login ID and password that are easy to remember, write this information down and keep it in a safe place. You should receive an email welcoming you to TRAIN.
4. You must *OptIN* to receive TRAIN registration information emails.

USDA WIC Courses Posted to TRAIN

In a cooperative effort between Virginia TRAIN and the United States Department of Agriculture several online courses for educating the WIC workforce have been posted to TRAIN. Refer to specific titles and course ID numbers in Kansas WIC employee training, such as the WIC Training Completion Sheets.

1. Login to your KS-TRAIN account.

2. On the right hand side of the homepage add the course number **XXXXXX** to the 'Keyword or Course ID' field. Click the Search (magnifying glass) button.

3. Click the course title to view the 'Course Detail' page for course information including checking the compatibility of your computer for taking this online course.

4. Select the Registration tab and click the Launch button.

5. To withdraw from a course please log into TRAIN, click the 'My Learning' link, Current Courses button, the 'M' to the right of the course title and then Withdraw.

Login Name

Password

Forgot Your Login Name / Password?

Login

☑ Keep me logged in

Create an Account

TRAIN

Create Account

Create Login Name

Create a Password

Confirm Password

Your Email Address

Please enter your work email address. If you do not have one, enter your school or personal email.

First Name

Last Name

Time Zone

(GMT-06:00) Central Time (US & Canada) ▼

Zip/Postal Code

Please enter your work Zip/Postal Code. If you do not have one, enter your school or personal Zip/Postal Code.

☐ I agree to all TRAIN policies

Create Account

Classic TRAIN | WIC 👤

Your Profile
Log Out, WIC ➦

Kansas TRAIN

HOME   COURSE CATALOG   YOUR LEARNING   CALENDAR   ADMIN   **HELP**   🔍

KS-TRAIN Online Course Navigation Instructions:
http://kstrain.kdhe.state.ks.us/trainlive/NavToolFolder/NAVTOOLS.pdf

KS-TRAIN login/password questions to: helpdesk@kdheks.gov Or call, 785-296-5655

Direct WIC training questions to **Lisa Medrow** lisa.medrow@ks.gov 785-296-0949

Do you need to **edit** your account information (change name, email, password, etc.)? Log into your TRAIN site and click on your user name in the upper right corner, then "Profile," then "Account."